



## SUMNER-BONNEY LAKE SCHOOL DISTRICT

A GREAT PLACE TO LEARN

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1202 Wood Avenue  
Sumner, WA 98390  
(253) 891-6000  
Fax (253) 891-6101

Dear Family:

If you are interested in home-schooling, please complete and return the attached paper work. A Declaration of Intent to Provide Home-Based Instruction must be filed annually by September 15, or within two weeks of the beginning of any public school quarter, trimester or semester. Return completed home-school forms to Sumner-Bonney Lake School District.

Home-school students seeking credit through Running Start must enroll through the local public high school and have obtained junior or senior standing (RCW 28A.600.310). The home-school student so enrolled does not have to attend classes in the public high school in order to participate in Running Start.

Forms included in this packet:

- Declaration of Intent to Provide Home-Based Instruction – complete for all children between the ages of 8 and 18
- Granting Credit for Home-School – complete for students 14 and above

The following information is on our Web site [www.sumnersd.org](http://www.sumnersd.org)

- Sumner-Bonney Lake School District Graduation Regulations and Procedures
- Graduation Requirements – found in the high school course catalog
- Sumner-Bonney Lake School District Calendar & Events

Tickets for the Western Washington Fair will be available for pick up at our District office located at 1202 Wood Avenue in Sumner. If you prefer to have your tickets mailed, please provide a self-addressed stamped envelope. Fair tickets generally arrive the first week of September. The Western Washington Fair Board allows one adult ticket per family and one student ticket for each student on the Declaration of Intent to Provide Home-Based Instruction form.

Additional home-school information can be found on the Office of Superintendent of Public Instruction Web site <http://www.k12.wa.us>.

If you have any questions, please call 253.891.6000.

## **Sumner-Bonney Lake School District Home-Schooling Parent Information**

Record keeping: You should maintain certain types of information as you home-school your student(s): Chapter 28A.200 RCW states that each parent who is providing home-based instruction must:

- Keep test scores or annual academic progress assessment and immunization records, together with any other records that are kept relating to instructional and educational activities provided.
- Ensure that a standardized achievement test approved by the State Board of Education is administered annually to the child by a qualified individual or that an annual assessment of the student's academic progress is written by a certificated person who is currently working in the field of education. The results of the standardized test or the annual academic progress assessment shall be made a part of the child's permanent records.

Other than those items specifically required by the statute, all decisions relating to philosophy or doctrine, selection of books, teaching materials and curriculum methods, timing and place in the provision or evaluation of home-based instruction shall be the responsibility of the parent.

It is the parent's responsibility to provide materials and equipment necessary to meet the planned objectives for the home-based instruction.

For all students' grades 6-12, information regarding the courses studied should be kept. To be considered for credit toward a Sumner-Bonney Lake School District diploma, course documentation consisting of the following must be submitted:

- course description,
- course goals and objectives,
- course outline of the program,
- learning activities,
- completed assignments and assessments,
- description of how student performance is assessed,
- documentation of student progress and final grade (grade will be converted to Pass/Fail on the high school transcript).

Note: Home-based instruction courses taken during the time a student is enrolled full time in Sumner-Bonney Lake School District will not be accepted as credit toward graduation.

If you wish to access ancillary services, you must file the Declaration of Intent Form. Ancillary services shall include, but not be limited to, counseling, psychological services, testing, remedial instruction, speech and hearing therapy, health care services, tutorial services such as home or hospital instruction for the physically disabled, and sports activities. If your child qualifies for special education services you have the right to have these services provided. If you wish to receive services for your child, please contact your neighborhood school or the Sumner-Bonney Lake School District Special Services Department to schedule a meeting.

## Declaration of Intent to Provide Home-Based Instruction\*

Sumner-Bonney Lake School  
District ESD 121

School Year: \_\_\_\_\_  
**Optional**

A parent who intends to cause his/her child or children to receive home-based instruction in lieu of attendance or enrollment in a public school, approved private school, or an extension program of an approved private school must file an annual declaration of intent to do so in the format prescribed below:

I do hereby declare that I am the parent, guardian, or legal custodian of the child(ren) listed below; that said child(ren) is (are) between the ages of 8 and 18 and as such are subject to the requirements found in Chapter 28A.225 RCW Compulsory Attendance; I intend to cause said child(ren) to receive home-based instruction as specified in RCW 28A.225.010(4); and if a certificated person will be supervising the instruction, I have indicated this by checking the appropriate space.

Child (ren)'s Name(s)

Birthdate


The home-based instruction will be supervised by a person certificated in Washington State pursuant to Chapter 28A.410 RCW.

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

This statement must be filed annually by September 15, or within two weeks of the beginning of any public school quarter, trimester or semester with the superintendent of the public school district within which the parent resides.

Send to: Sumner-Bonney Lake School District  
1202 Wood Avenue  
Sumner, WA 98390

\* This document is from the OSPI Web site.



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### Granting Credit for Home-School

(Please complete and return for students 14 and above.)

Student Name \_\_\_\_\_

As a parent of a home-school child of high school age, I understand that home-based instruction is in lieu of enrollment in public school. Therefore, my child may not receive credit or be granted a diploma from Sumner High School or Bonney Lake High School as a result of home-school work. In order to receive credit for home-school work, the home-school work must meet Washington State and Sumner-Bonney Lake School District requirements for credit. The guidelines include, but are not limited to, those set forth below:

For a home-school course of study to be considered for high school credit, the student is responsible to provide the following:

A journal/portfolio with exhibits of specific course-related projects has been submitted which reflects the actual work completed during the home-study course and includes the following:

- |   |  |
|---|--|
| <input type="checkbox"/> Course description   | <input type="checkbox"/> Course outline of the program |
| <input type="checkbox"/> Completed assignments and assessments  | <input type="checkbox"/> Course goals and objectives   |
| <input type="checkbox"/> Description of how student performance is assessed   | <input type="checkbox"/> Learning Activities           |
| <input type="checkbox"/> Documentation of student progress and final grade (final grade will be converted to pass/fail on the student's transcript) |  |

In addition, to be considered for credit, the student shall demonstrate proficiency (at a minimum of 80%) of the student learning objectives of the course.

The burden of providing these materials and demonstrating proficiency shall be upon the student.

Upon receipt of these materials, a counselor at your resident high school will review and make a determination if the course meets Washington State and Sumner-Bonney Lake School District credit requirements, and if so, the type and amount of credits to be awarded. Home-school courses posted to a Sumner High School or Bonney Lake High School transcript will not carry a letter grade, but a P indicating a passing mark.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date