

Viewing/Changing Skylert Information

Within Family Access parents/guardians have the ability to specify the e-mail addresses/phone numbers that will be used when receiving Skylert general and emergency notifications. Please be aware the only the first guardian in families one and two will be able to change information contained within the "Primary Guardian" area. However, all guardians in the first and second family can change/edit information within any additional field not contained in the "Primary Guardian" area. Family two has to opt in and enter all information in Skylert to receive calls. Family two information entered in Skylert does not update family two information in the student record.

To change/edit Skylert information, please login to Family Access, click the Skylert link on the left-hand side, and refer to the screenshots below. **Please allow 24 hours for changes to be updated.**

Click the Skylert Link to view/edit your current information.

To make changes to your current information and options, click Edit.

Skylert

Skylert enables you to receive notifications concerning your child. You have control over the following:

Setup Parent Notification for: [Dropdown]

Notifications for Primary Guardian:		Receive Notification for:		
		Emergency	Attendance	General
Primary Phone:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cellular Phone:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Third Phone:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home Email:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Receive Additional Notifications by Phone:		Receive Notification for:		
		Emergency	Attendance	General
Additional Phone 1:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Phone 2:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Phone 3:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Receive Additional Notifications by Email:		Receive Notification for:		
		Emergency	Attendance	General
Additional Email 1:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Email 2:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Email 3:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Receive Additional Notifications by Text Message:		Receive Notification for:		
		Emergency	Attendance	General
Phone 1:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 2:	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Edit](#)

SKYWARD FAMILY ACCESS

Skylert

Skylert enables you to receive notifications concerning your child. You have control over which notifications to receive and how you would like to receive them.

Setup Parent Notification for:

Notifications for Primary Guardian:

	Emergency	Attendance	General
Primary Phone: []	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Cellular []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home Email: []	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Receive Additional Notifications by Phone:

	Emergency	Attendance	General
Additional Phone 1: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Phone 2: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Phone 3: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Receive Additional Notifications by Email:

	Emergency	Attendance	General
Additional Email 1: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Email 2: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Email 3: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Receive Additional Notifications by Text Message:

	Emergency	Attendance	General
Phone 1: []	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Buttons: Save, Undo Changes, Back, Save Changes

Don't forget to click the drop-down menu to indicate what type of phone number you are updating.

You may add an additional phone number or e-mail address here.

You can also add two numbers you wish to receive text messages here.

Update phone numbers and e-mail address, if necessary.

By putting a check mark in the box, you are indicating how you would like to be contacted for the phone numbers/e-mail address listed to the left.

Family Two

wa-k12.net https://www2.nwrc.wa-k12.net/scripts/cgip.exe/WService=wsummers71jfwmu01.w

Student: [] School: SUMNER HIGH SCHOOL Language: English Account Info Print Logout

SKYWARD FAMILY ACCESS

Skylert

Skylert enables you to receive notifications concerning your child. You have control over which notifications to receive and how you would like to receive them.

Setup Parent Notification for:

Receive Notifications by Phone:

	Emergency	Attendance	General
Phone 1: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 2: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 3: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 4: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 5: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 6: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Receive Notifications by Email:

	Emergency	Attendance	General
Email 1: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email 2: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email 3: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email 4: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Receive Notifications by Text Message:

	Emergency	Attendance	General
Phone 1: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 2: []	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Buttons: Edit

Family Two To opt in, click Edit.

Family Two Add phone numbers and e-mails.

By putting a check mark in the box, you are indicating how you would like to be contacted for the phone numbers/e-mail address listed to the left.

You can also add two numbers you wish to receive text messages here.

Information entered here will not update your student's record at the school.